Reunion Volunteer – Tufts University School of Medicine

Volunteer Responsibilities and Expectations:

The primary responsibility of Reunion Volunteers is to reach out to classmates to encourage their attendance at Reunion Weekend and participation in the class gift. The full list of responsibilities are as follows:

- Attend reunion weekend.
- Contribute to the Class Gift at a leadership level.
- Complete a class screening exercise with a member of the TUSM Development and Alumni Relations staff to assist in the selection of additional committee members, as well as identify individuals with noteworthy social ties to the class and/or giving capacity.
- Participate in reunion committee meetings and/or conference calls as needed/wanted by the committee (typically 2 to 3 meetings/calls).
- Assist in logistical planning of class events.
- Personalize, approve, and sign written appeal letters targeted toward the class (when applicable).
- Each committee member will also be assigned a portfolio of classmates to be personally contacted in the months leading up to the event to encourage reunion attendance and participation in the class gift.
- Committee members will increase awareness and spread the messaging of the Reunion Giving Awards – awards given to the deserving class during reunion weekend for fundraising and participation.

Term of Service:

Reunion committees are in place for a term of one academic year, with the opportunity to continue working with the class as an informal “class agent” beyond the reunion.

Program Description:

Reunion is an important annual tradition at the Medical School, which strengthens school spirit for alumni and students, while also bolstering annual giving efforts. Each class celebrating a reunion is led by a committee of volunteers who help to raise the enthusiasm among classmates while playing an important role in the success of class fundraising efforts. With the committee’s efforts, you and your fellow classmates will support TUSM through financial aid, library enhancements, faculty support, research, and public health initiatives. Your efforts will make medical education at TUSM and your degree even more valuable!

Staff Support:

Each reunion committee will be supported by Karin Cannata, who will be responsible for recruitment of volunteers, organization of both group and individual meetings, and implementation of special projects. Staff will also create all resource materials needed by committee members and will communicate with committee members on a regular basis over the year.

Contact:

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