

## **Fitness Center Student Supervisor:**

### **Qualifications**

- Must be certified in CPR/AED.
- Must possess excellent interpersonal, communication, and customer service skills.
- Must be in good academic standing and approved by the Student Affairs Office to be employed at Fitness Center.
- Previous experience working/participating in a formal Fitness Center preferred.
- Work study eligible students preferred.

### **Responsibilities:**

- Supervise the facility during assigned times.
- Enforce facility rules and regulations.
- Maintain and clean facility and equipment.
- Anticipate potential risks of injury and take measures to prevent.
- Assist in spotting heavy lifters when necessary.
- Walk thru Fitness Center every 15 minutes during your shift to check on safety and equipment issues.
- Teach proper use of all strength training equipment and aerobic machines.
- Ensure proper check-in of all fitness participants. (Follow ID Policy)
- Attend all required meetings.
- Maintain current CPR/AED certification.
- Perform all other duties assigned by administrative staff.

**Specific Hours:** Should be available for significant time periods during hours of operation: Mon-Fri 6am-10pm and Sat-Sun 12-7pm. A mandatory staff meeting will be held on the first Friday of each month at 7:00AM. A listing of available hours must be kept current and on file with the Fitness Center Coordinator.

**Pay Rate:** \$10.50/hr.

**Dates of Employment:** Fall Semester, Winter Break, Spring Semester, Summer Break.