CV AND PERSONAL STATEMENT

Description
Preparation of the Curriculum Vitae and Personal Statement required for acceptance into Research Scholarship, Residency and Fellowship programs – as well as Medical Student Elective Rotations and Clinical Observerships for International Medical Graduates – at United States teaching hospitals. The CV and statement will be in the format, and include all the vital information, sought by medical school and hospital program director reviewers. It will favorably present the applicant’s unique skills, achievements and professional capabilities to increase the chances of acceptance into the program of his or her choice.

Process
1. Information collection: The applicant will fill out a questionnaire that seeks all relevant basic information, and return it via email. He/she then will be interviewed, via Skype, to clarify and add to that information, as well as more deeply discuss the skills, achievements and capabilities that add to his or her value as a program participant.
2. Draft preparation: A first draft of the CV and Personal Statement will be written and sent to the applicant for his/her review. Every effort will be made to complete the draft within two weeks of the interview.
3. Editing and completion: After review, the applicant will convey comments, corrections and suggested changes via email and/or Skype. Changes will be made, as necessary, until the applicant approves a final version.

Fee
The fee for CV and Personal Statement preparation is US $1,000. Full payment is due, via electronic bank transfer, immediately upon engagement for the project. The initial interview will not proceed until payment is received.

INTERVIEW PREPARATION

Description
The applicant will be prepared for required interviews by medical school and hospital program officials via three face-face Skype video sessions (approximately one hour each), which will cover personal presentation, interview strategy, coaching on questions that should be expected and how to answer them, and advice on refining practice interview performance.

Process
1. First Skype video session: Advice on proper dress, grooming and other personal presentation issues. Interview strategy, including questions to expect and how to prepare effective answers, as well as how to get across key value messages and respond to questions addressing difficult issues.
2. Second Skype video session: Practice interview covering likely questions, with immediate feedback on each, and suggestions on presentation, strategy and improving answers to questions.
3. Third Skype video session: Final practice interview, with a more formal, rigorous questioning approach. Feedback following interview on shortcomings in specific answers, suggestions for improvement and overall interview presentation.

Fee
The fee for interview preparation is U.S. $675. Full payment is due, via electronic bank transfer, immediately upon engagement for the project. The Skype sessions will not proceed until payment is received. Should more than three sessions be necessary – per agreement with the applicant – the fee for each is $225, with payment due in advance.

NOTES: 1) Please engage services well in advance of application deadlines/interview to ensure timely completion.
2) While providing a valuable advantage, these services are not a guarantee of program acceptance.