

Overview

Tufts University School of Medicine Public Health and Professional Degree Programs' students who have documented physical or learning disabilities and need accommodations for their classes must complete a Request for Disability Support Services form for approval by the Interim Director of Student Services of Public Health and Professional Degree Programs (PHPD).

Services

Depending on the nature of the disability, a student may be entitled to the following support services:

- Extended Time Exams
- Note takers
- Distraction-Reduced Exam Rooms
- Peer tutoring

Requesting Services

Students must submit the following:

1. Tufts PHPD Programs Request for Disability Support Services form
2. Current documentation (not more than 3-5 years old) administered by a qualified healthcare professional, providing clear and specific evidence that a disability exists.
3. Schedule a meeting with the Janice Gilkes (Janice.gilkes@tufts.edu)

Required Documentation

A neuropsychological or psycho-educational assessment is required to evaluate students with learning disabilities and Attention Deficit Hyperactivity Disorder (ADHD). These batteries should include aptitude and achievement tests. Students with documented visual, hearing or other physical disabilities are required to submit the most current evaluation from their medical and academic providers. If the nature of the request for accommodation requires advance notice to arrange, please contact Janice Gilkes, Janice.gilkes@tufts.edu immediately.

The documentation should include:

1. A clear statement of the disability including prognosis.
2. History, including the length of time practitioner has known you.
3. A summary of evaluation procedures, as well as diagnostic tests/evaluation results used to make the diagnosis.
4. A statement of the functional impact or limitations the disability has on learning.
5. Each recommended accommodation should be accompanied by an explanation of its relevance to the disability as well as supporting data from the evaluation.

Student Responsibility

The successful provision of reasonable accommodations will depend not only upon the available resources, but also upon the student's commitment to and responsibility for following the required policies and procedures. Maintaining active communication with both faculty and the Assistant Dean of PHPD or designated staff member, and complying with deadlines for advance notice of specific accommodations are examples of these student responsibilities.

